

Terms of Reference -The Homeless Reduction Board

1. Name

- 1.1 Homelessness Reduction Board (HRB).

2. Purpose

- 2.1 The purpose of the HRB is to promote homelessness reduction and prevention through the development of improved and integrated homelessness services as set out in the Homelessness and Rough Sleeping Strategy.
- 2.2 Brighton & Hove City Council's Housing Committee has the overall responsibility for the Homelessness and Rough Sleeping Strategy. The role of the HRB is to ensure that structures are in place to deliver on strategic priorities contained in the strategy.
- 2.3 The HRB will also monitor relevant actions agreed in the Council's Corporate Plan and the Housing Committee Work Plan.
- 2.4 Each strategic priority will be included in an action plan. This will consist of the work of the council and its commissioned services. Housing and Health & Adult Social Care will work in partnership with Health, Children's Services, the Probation Service, Sussex Police, and our voluntary and third sector partners to develop collective commitments to tackle homelessness and rough sleeping. Once these commitments are made, they will be included in the action plan and monitored.

3. Status

- 3.1 The HRB shall be an advisory board to Housing Committee and the Health & Wellbeing Board. The HRB will not have subcommittee status and the political balance rules in section 15 of the Local Government and Housing Act 1989 will not apply.
- 3.2 However, it is expected that the Board will be established on a cross party basis.

4. Areas of focus

1. To promote integration and joint working in Homelessness & Rough Sleeping services across the City in order to improve the homelessness outcomes of the people of Brighton and Hove;
2. To develop the Joint Strategic Needs Assessment (JSNA), relating to homelessness & rough sleeping, for the City;
3. To cooperate in the development of other strategies for the City. To ensure that homelessness is accurately reflected in these strategies and integrated across the City;
4. To receive the Clinical Commissioning Group's draft annual commissioning plan and to respond with its opinion as to whether the draft

commissioning plan takes account of the Homelessness Reduction Strategy.

5. To establish and maintain a dialogue with the Council's Local Strategic Partnership Board, including consulting on its proposed strategies and reporting on outcomes in line with the City's Performance and Risk Management Framework;
6. In line with government guidance to promote transparency and accountability the HRB will involve stakeholders
7. To review annual progress against city priorities and the approved annual action plan
8. To consider reports, where appropriate, from relevant programme boards and related multi-sector committees with a remit for public health in order to inform the Homelessness Reduction Strategy including: Alcohol Programme Board, the Substance Misuse Programme Board and the Sexual Health Programme Board.
9. Leadership and Agenda Setting and Accountability
 - Promote creative and innovative approach to homelessness reduction.
 - Promote the agenda on integration - both in terms of sharing commissioning resource but also in terms of delivering a joined up service for homeless people.
 - Provide collective leadership to a whole range of City-wide collaborative working and whole system issues - including emergency planning, resilience and preparedness, urgent care etc.

5. Reporting

- 5.1 The HRB will report to Housing Committee & Health & Wellbeing Board (as appropriate) with recommendations as necessary.

6. Membership

- 6.1 Membership of the Board shall consist of three voting elected Members (1 Labour, 1 Green, 1 Conservative) and one non-voting elected Labour member, Chair of Health and Wellbeing Board.
- 6.2 It will also have a panel of non-voting members formed of other public bodies and organisations working to alleviate and address issues associated with homelessness and rough sleeping.

Voting members: -

Chair of Housing Committee

Opposition Spokesperson Housing Committee (Green Group)

Group Spokesperson Housing Committee (Conservative Group)

Non-voting members (Panel Members): -

- 1 Chair of Health & Wellbeing Board
- 2 Clinical Commissioning Group
- 3 Probation Service

05.06. 2020 2

- 4 Prison Service
- 5 Brighton & Sussex University Hospital Trust
6. Sussex Partnership Foundation Trust
7. Sussex Police
8. Two members of the Homelessness & Rough Sleeping Strategy Operational Board

Officers in Attendance

Executive Director Neighbourhoods, Communities & Housing
Executive Director Families, Children and Learning
Executive Director Health and Adult Social Care

Quorum

At each meeting, the quorum requirement is at least two voting members

Chair

The Board will be chaired by Chair of the Housing Committee

The appointments may be made, in accordance the wishes of the political groups, at the meeting of Policy & Resources Committee when the terms of reference are agreed or notified to the Chief Executive by the Group following the meeting.

7. Meetings and ways of working

- 7.1 The timing and number of meetings will be dictated by the volume of business for the HRB. The group will meet at least quarterly.
- 7.2 Board papers will be circulated at least 5 working days in advance of the board meetings.
- 7.3 Board papers will be published on the council's website after the meeting, except where the Board determine that the information contained therein would be exempt from disclosure.
- 7.4 It is expected that the Member Working Groups will reach decisions by consensus where possible. Where there is no agreement, the voting Members will cast a vote and if there is an equality of votes Chair shall have the right to exercise a casting vote.
- 7.5 The Group will agree ways of working appropriate to the role and remit of the Group.

8. Review

- 8.1 These terms of reference may be reviewed and amended by Policy & Resources Committee.

